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Addendum #1

TO: All Prospective Bidders
DATE: April 7, 2017
PROJECT: RFP Construction Management Services – New Residence Hall (WP-16-01-99)

This addendum forms a part of the contract bidding documents and answers all questions submitted to date regarding the bidding documents. **The proposals will be due on Tuesday, April 18, 2017 by 4:30pm.**

Q1: How much expediting work or pulling of permits is involved?

A1. The general contractor, which is not part of this scope of work, is responsible for securing all required permits from the Department of Community Affairs (DCA). The construction manager is responsible for coordinating DCA submissions and correspondence with the general contractor.

Q2: RFP Page 4, Construction Cost Estimate: The RFP states that the CM will 'evaluate' independent cost estimates developed by the Architect's team at the 50% CD and 90% CD phases.

Please confirm that the CM is not required to prepare independent construction cost estimates at these 2 phases.

A2. The CM is not required to prepare independent cost estimates.

Q3. RFP Page 10, Fee: Please confirm that the CM is not required to provide the field office trailer (for use by the CM, WPU and for regular onsite meetings), the electrical and internet installations and monthly utility services to the trailer, as the cost of the CM trailer and utility costs are typically provided by the general

construction contractor as part of the budgeted general conditions and the construction contract.

A3. Confirmed. CM does not provide trailer or have cost responsibilities for its on-site facilities.

Q4. RFP Page 10, Fee: The RFP requests an hourly, weekly and monthly rate sheet for additional personnel.

Please confirm that this staffing plan and rate sheet is for 'additional CM services' that may be requested by the University in writing during the term of the contract.

A4. The rate sheet is for additional CM services.

Q5. Professional Construction Management Agreement, Page 14 Cost of Work: Clarification....The final CM contract to be revised consistent with the RFP, since we understand that the University requires reimbursable expenses to be included in the CM fee proposal.

A5. All reimbursable expenses are to be included in monthly staffing fees except those in Schedule B of the agreement. Article 5.1 to be revised as follows:

5.1 AGREEMENT LIMIT

The University shall reimburse the CM only for authorized expenses detailed in Schedule B. All other expenses are to be included in the monthly staffing fee.

Q6. Please clarify if this project has any federal involvement or is receiving any kind of federal support, including direct federal funding, federal grants, federal loans, or other federal support such as loan guarantees or HUD vouchers.

A6. The project is not receiving any federal funds.

Q7. Please confirm that proposals are to be submitted via email and that hard copies of proposals are not required.

A7. Hard copies of proposals are not required if they are submitted electronically. All RFP submissions are to be received no later than 4:30 p.m. on Tuesday, April 18, 2017. All submissions shall be emailed under the subject heading: Construction Management Services – New Residence Hall (WP-16-01-99) to capitalplanning@wpunj.edu. There is a 25MB limit on all email correspondence.